



City of Seat Pleasant, Maryland

Vehicle Bid Package

AMENDMENT #1 – CLOSING DATE/DELIVERY TIME

Multi-Vehicle Bid

Department of Public Works & Transportation

March 11, 2019

CITY OF SEAT PLEASANT INVITATION FOR BID PROPOSALS

Sealed bids will be received at the:

City of Seat Pleasant
Attn: Marcus Jones
6011 Addison Road
Seat Pleasant, Maryland 20743
Or

Via email to Mjones@seatpleasantmd.gov in PDF.

All sealed bids must be received by **1:00 P.M., Tuesday, March 26, 2019** when they will be reviewed and read before the Director of Public Works and his/her designee(s).

- (I) Ford F-450 SD Crew Pickup w/Liftgate
- (I) Ford F-550 w/added Yard Dump Body
- (I) Ford F-550 w/added Yard Dump Body w/Lift-N-Dump Liftgate
- (I) Ford F-550 w/added Yard Dump Body w/Electric Tarp System
- (I) Ford F-550 w/added Landscape Body
- (I) Ford F-550 Bucket Boom Truck w/Chipper Truck Bed

NOTICE TO BIDDERS

Notice is hereby given that sealed or PDF bids shall be received until **1:00 PM, Tuesday, March 26, 2019** by the City of Seat Pleasant, in the office of the Fleet Manager, 6011 Addison Road, Seat Pleasant, Maryland 20743 or via email at Mjones@seatpleasantmd.gov, for the purchase of "Vehicles" more particularly described in the specifications that follow, and shall be opened at that time. Official bid package is available from the Police Department Main Office located at 6011 Addison Road, Seat Pleasant, MD 20743.

Bidders shall insure that bid packages are addressed to:

Marcus Jones, Fleet Management, 6011 Addison Road, Seat Pleasant, Maryland 20743

It is the responsibility of the bidder to insure bids are in the custody of the Fleet Manager at the designated time of opening. Bids received after the stated bid close period stated within, and bids submitted via facsimile (fax), shall not be accepted. Furthermore, bid package(s) submitted via Federal Express, UPS or Another carrier service should be enclosed in an envelope marked "VEHICLE BID" and placed in the normal carrier envelope. Bidders utilizing mail services are encouraged to deliver bid package(s) two (2) days prior to the bid closing to allow for internal mail sorting, routing and delivery.

Bids shall be submitted with no exceptions to the specifications, except as hereinafter set forth. All bids shall be submitted on the bid form provided. Bidders shall also include an itemized list displaying equipment model, standard or optional equipment items bid in accordance with the specifications. Prices for these equipment items need not be displayed unless stated within specifications for a unit.

The contract documents shall be comprised of: Notice to Bidders, the Specifications, and the Bid Forms. Acceptance of a bid by the Chief Operating Officer, as evidenced by the signature of the Fleet Manager on the Bid Form and/or the issuance of a City Purchase Order, shall constitute a contract with the successful bidder for delivery of the specified equipment or vehicle(s) at the bid price and within the delivery date stated, consistent with the following paragraph.

The equipment shall be DELIVERED; to the City of Seat Pleasant, located at 6011 Addison Road, Seat Pleasant, Maryland 20743. The delivery date shall be within **150 calendar days** of the bid award. When the Fleet Manager is satisfied that the equipment or vehicle(s) as delivered, are in accordance with the specifications, that all specified equipment is installed and in proper operating condition, he shall indicate thus by his signature on a form to be provided. No payment, initial or total, shall be made until such evidence of acceptance is provided.

The normal manufacturer's warranty shall apply to the items(s) and all installed equipment. Said warranty shall be in force immediately upon acceptance of the equipment or vehicle(s) specified. The City of Seat Pleasant shall have the option of paying for the equipment or vehicle(s) in a single payment at or about the time of acceptance of the equipment or vehicle(s). Regarding any discount offered, time will be computed from the date correct invoices are received in the office of the City of Seat Pleasant Treasury if the latter date is later than the date of delivery. Payment will be deemed to be made for earning discounts, on the date of the mailing of the City's warrant.

The Fleet Manager may reject any and or all bids presented, and may accept an item, or group of items, of any bid, may modify or cancel in whole or in part, the notice inviting bids, and may determine to re-advertise for bids. Similarly, the Fleet Manager and or the City Administrator/Chief Operating Officer or their designee, reserves the right to waive informalities and minor irregularities in any bids received, except late submissions or bids submitted via facsimile.

Bidders are advised that this solicitation seeks bids for new 2018 or newer model year units. The City, in its discretion, may award the contract to other than the lowest responsible respondent. The equipment or vehicle's delivery date will also be considered during the bid evaluation process.

There will be NO bid conferences scheduled. All items listed in bid must be furnished together and are subject to financing by the City of Seat Pleasant, Maryland if deemed appropriate. The City reserves the right to acquire the vehicles individually and not as a package.

For questions regarding Bid documents or technical questions please email Mjones@seatpleasantmd.gov.